Principles for VSR Space Allocation in Tupper Hall, VM2, VM3A, CCAH, EAPL, VMTH and Other Satellite Locations
(Modified from the Principles for the PMI Department)

Recommended by the Space Advisory Committee
To be discussed by VSR Faculty attending Meeting on August 16, 2012

The VSR Department has laboratory space in the first and second floor of Tupper Hall, second floors of VM2, VM3A, CCAH, EAPL, and other satellite locations.

Many of the faculty in the VSR Department are affiliated with VMTH and undertake translational and clinical researches. Thus, a unique arrangement is needed to accommodate the patient-based research.

1. The following principles, originally applied when space was allocated to VSR based on the availability and research themes, should be maintained as they appear to best benefit the greater good of the department and SVM. However, as additional space becomes available to VSR along with the recruitment and retirement of our faculty, some adjustment is warranted to maximize the use of the space.

   - Tupper Hall: the distribution of faculty is based on availability and commonality in the focus (theme) of their research.

   - The second floor lab at VM3A: a shared space based on common functions (small animal orthopedic surgery and equine surgery), methods utilized and equipment requirements to promote faculty/staff/student collaboration and greatest productivity. This also allows for flexibility within shared labs as individual research programs expand or contract over time.

   - CCAH Comparative Oncology Lab is a shared space based on common functions (comparative and veterinary oncology), methods utilized and equipment requirements to promote faculty/staff/student collaboration and greatest productivity. This also allows for flexibility within shared labs as individual research programs expand or contract over time.

   - EAPL: a shared space based on common functions (Equine physiology and performance), methods utilized and equipment requirements to promote faculty/staff/student collaboration and greatest productivity. This also allows for flexibility within shared labs as individual research programs expand or contract over time.

   - Experimental OR suite.

   - Advance ocular imaging suite: used by SVM and SOM programs.

   - VMTH
2. Although UC policy prefers to allocate a laboratory space I&R faculty, VSR would give an equal priority to non-I&R faculty (clinical series and Federation) provided that the faculty have an active research program and/or extramural funding regardless of indirect cost recovery. Non-I&R faculty contribute significantly to the research effort and graduate student training in the department. They should be provided laboratory space that is co-located with other faculty for synergistic benefit in terms of functionality and graduate student training provided that the cost for maintaining the space is proportionally shared between or among these faculty.

3. To maximize the success, a high priority for appropriately located and equipped space will be given to the new faculty.

4. In addition to shared functions and equipment, the following items should be taken into consideration in decisions regarding space allocation:
   
   - The 'loading density' (number of faculty, staff, post-docs and graduate students) in the laboratory.
   - The funding record of accomplishment.
   - Collaborative and documented support of other programs, faculty, residents, postdoctoral fellows, and graduate students.
   - Requirement of unique and mandatory equipment and specific need to become and maintain productivity.
   - No loss of space for 3 years due to temporary loss of funding. This time may be extended upon demonstration of active competitive funding submissions or demonstration of continued research productivity.
   - Faculty that have lost space or have voluntarily taken reductions in space should receive priority should they demonstrate a new need for space in the future.
   - Allocation of space within shared space laboratories should be designated to a program leader with oversight from the Chair. In order to preserve the benefits of shared space laboratories, including expansion and contraction of individual needs, shared space laboratories should be reserved for those with similar research interests, needs, and equipment.

5. The priority for the assignment of office space should be given to faculty (I&R and non-I&R) with the offices of faculty with laboratory research programs co-located as near to their laboratory space as possible. If available, shared (2-3 people per room) office space may be allocated to post-docs and then staff with special needs that cannot be accommodated within the laboratory.

6. Space shouldn't be used for old, un-used equipment or storage. All faculty should be encouraged to evaluate equipment and stored materials that could be discarded or relocated to other places in the building or elsewhere so as to ensure optimal utilization of laboratory space.

7. The overall use of VSR space should be evaluated every 3 years or availability of new space by a Space Advisory Committee, which is recommended by VSR faculty and appointed by the Chair. Ideally, only tenured/senior faculty are recommended for the committee. The results of the evaluation and adherence to the Principles for
VSR Space Allocation should be transparent and available for discussion to all VSR faculty.

8. The SVM does not guarantee the allocation of office space to emeritus faculty. However, favorable consideration will be given to the allocation of space to emeritus faculty who continue with an actively funded research program, are recalled to teach and/or contribute significantly to departmental activities relating to teaching, research or service.